



Rio Rowing Volunteer Opportunity:

Fun Intro to Rowing Event (FIRE) Coordinator

Today's Date: 6/24/11

Event Date/Deadline: 7/30/11

Volunteer Activity:

- Equipment
- Social/Special Events
- Adaptive Rowing
- Special Projects
- Outreach/Marketing
- Other (*type*)

Detailed Description: Rio Rowing offers 2-hour FIRE events 6-8 times each year for adults who want to experience the sport of rowing. Many of our FIRE rowers then sign up for Rio Rowing's Intro class, so these events are important for club membership and finances.

The FIRE Coordinator would be responsible for managing each event -- promotion via emails and flyers, compiling handouts & equipment, coordinating set-up & clean-up, verifying waivers & payments from attendees at sign-in, working with RSRC Volunteer Coordinator to recruit volunteers to lead erg session, boathouse tour, cox, row sweep, and drive the launch, etc.

Location of Activity:

- Your home
- Tempe Town Lake
- Other (*details*):

Time Required: (*est. # hours*) 8 or so hours (3-4 in advance & 3 the day of the event)

Resource Requirements:

- Travel
- Telephone
- Technology:
 - Internet access
 - Email
- Other: (*type*) access to copy machine helpful, but not necessary (esp. a color copier) -- handouts are already prepared, just need to be copied

Experience/Abilities:

great organizational skills, special events/project management

If you are interested or have questions, please contact:

RSRC Member: Helen Griffin

Phone: (480) 695-5128

Email: grif1422@aol.com

